

**CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522



**March 25, 2019**  
**6:00PM**  
**MINUTES**

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Roll Call.**

**Present:** Mayor Gibson, Commission Bracy, Commissioner Bittle, Vice Mayor Hyatt, Commissioner Lindlau.

**B. PRESENTATIONS – Willie Wood – New Subdivision**

**Willie Wood a General Contractor here in Oak Hill stated he is ready to complete construction in his subdivision off West Halifax and he has been approved by St Johns' Management to construct 16 homes. Mr. Wood stated he is hoping the City would help with the cost of the road that will be required for the subdivision. The cost of the road would be approximately \$82,000.**

**The City Administrator stated the Commission needs to decide whether this would benefit the entire City, she went on to state that more research will need to be done.**

**The Commission agreed to have the City Administrator investigate the possibility of helping with the cost of the new road.**

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for March 25, 2019
2. Goal Setting – Town Hall Meeting – March 27, 2019 – ½ cent
3. March 30, 2019 BBQ Dinner at Mary Dewees Park – 2PM – 6PM
4. ECHO Grant – Jimmie Vann's Sunrise Park

**The Commission agreed to utilize questionnaires instead of the Open Mike for the program.**

**The County Council has approved the ECHO grant funds for Jimmie Vann's Sunrise Park. Vice Mayor requested a thank you letter sent to Planning Solutions for their help with this grant.**

**D. CITY ATTORNEY NON-AGENDA ITEMS**

**E. VOLUSIA COUNTY SHERIFF ITEMS**

**F. CITY PLANNER ITEMS**

**G. CITY ENGINEER**

**H. CONSENT AGENDA**

**I. OLD BUSINESS**

1. Final Reading

**ORDINANCE NO. 2019-10**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 741 SOUTH US HIGHWAY; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance 2019-10, Action: Approve, Moved by Commissioner Bittle, Seconded by Commission Bracy.**

**Motion passed unanimously.**

**J. NEW BUSINESS**

1. First Reading

**ORDINANCE NO. 2019-11**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT BEACON LIGHT ROAD; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance 2019-11, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle. Motion passed unanimously.**

**K. CITY GOALS**

Water and Sewer

Mayor – Tallahassee report

**Mayor stated he visited Tallahassee and he stated the City's lobbyist did a great job setting up meeting with the following; Representatives Fetterhoff and Santiago, and Senators Hutson, Wright and Simmons. The Mayor stated everyone he met was in full support of the City's request, although the request has gone from 1.5 million to \$250,000.**

**The City Administrator stated that Planning Solutions would like to file for the IRL grant. The Commission agreed to let Planning Solutions apply for the grant to ask for the water line to the school.**

Parks

**L. BOARDS AND COMMITTEES**

Economic Director

Economic Development Board

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board

**M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)**

**Charlie Dean, West Halifax Ave, stated he was awoken by construction approximately 2:00AM and he stated the City's regulations does not allow for this without special approval.**

**Ken Boeser, representative of Haskell stated he is very sorry for the miscommunication as his company was not aware of the City's regulations. He went on to state it is not his company's intent to go against the regulations and he would like to remedy it as best he can as there is one more concrete pour that will be outside the City's regulations. He presented a letter of request for one day special exemption to work outside the city's regulations.**

**Motion: The Commission granted Haskell one day special exemption that will occur between April 5, 2019 through April 20, 2019, the Commission also requested that all property owners around the construction site be notified of the day the work will occur, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Lindlau.**

**N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

**The City Administrator stated that she has been working with FEMA and USACE to get permitting issued. FEMA suggested the City request the City's engineer assist with the RFP and construction process. The City Administrator stated the City Engineer cost would be \$11,000. The Commission agreed to move forward with the City Engineer.**

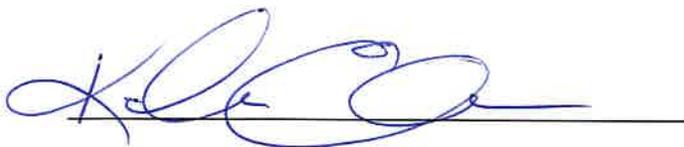
**Richard Pitcher owner of Kelly's Cars apologized to the Commission for the state his property had gotten into and he explained that his company grew too fast and got out of hand. Mr. Pitcher stated he is working with staff to come into compliance on his property and he thanked the Commission for their patience.**

**O. ADJOURNMENT - 7:43PM**



Douglas A Gibson, Mayor

**ATTEST:**



Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2008-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.